

CTABA Member Meeting Minutes

Date: April 28, 2014

Attendance

Attended Executive Council Members	Absent Executive Council Members	Other Persons in Attendance
Solandy Forte (<i>President</i>) Mark Palmieri (<i>President Elect</i>) Melissa Saunders (<i>Member at Large</i>) Felicia Morgan (<i>Secretary</i>) Steve Woolf (<i>Treasurer</i>) James Diller (<i>Experimental Rep</i>) Katelyn Cormier (<i>Student Rep</i>)	Elizabeth Nulty (<i>Past President</i>) Kristine Marino (<i>Applied Rep</i>)	Andrea Casavant Sharri Lungarini Jessica Vecchio Daniel Smith Stephen McDermott Christina Kiley Missy Olive Kate Wizeman

Committee Chairs

Conference	Mark Palmieri & Liz Nulty	Legislative	Missy Olive & Liz Nulty & John Molteni
Membership	Kristine Marino	Technology	James Diller & Mark Palmieri
Organizational Members/Sponsorship	Melissa Saunders	Student Support	Kate Cormier
Publicity & Advertising	Kate Cormier		

Committee Meeting

- I. Financial Report
 - a. Balance - \$16,000 in operational account = significant; made about \$10,000 profit in conference but largely due to supervision conference; Solandy forwarding lobbyist invoices to Steve.
 - b. Tax update - filed end of January;
 - c. 501C3 Status update - had to redo financials and needed updated fin statement for 2014 so now IRS has updated fin statement and application for 501C3 at this time. Now in "wait & see" mode. Steve anticipates may be done by end of summer but very unpredictable. He will send financial statements which were sent to IRS. To do: add to agenda until resolved.

- II. Conference 2014
 - a. Deirdre Fitzgerald's request for information regarding poster award information. Requesting title of awards and criteria used to determine; EC will share titles & rating scales if we clarify how they are used to determine how awards are decided. Steve: rated on social significance vs. applied significance? 2 awards: social validity, experimental design. Conference committee to first respond to Deirdre to be sure that we understand and are responding to her request. Solandy forwarding email and Mark will contact Deirdre. Information is on website as well (but not specific scoring criteria). To do: add to agenda to review results of Marks contact with Deirdre.
 - b. Katelyn Marazita (mailing CE forms) - Kate is now BCBA and checked with BACB - they said conference fell into certification period so she will submit her forms and Kristine will forward them and confirm and get to conf committee so she can receive CEs.
 - c. Received feedback: omni, conference in general, completed rating forms - Kristine and Melissa will be meeting to review/process to share information regarding conference feedback with EC based on this data. Anecdotally: could hear others in main conference ballroom, parking issues/concerns, Omni very responsive to our needs including copies/AV/etc., no complaints yet re: being able to see/hear, food was better but not enough beverages, having folders prepared much better (and stapled!), preconf dinner was positive and nice in same spot where staying, looking into alternative bookstore format, need more volunteers/organized to manage registration/etc., improve info dissemination re: poster criteria, be prepared to handle school requests for POs/W9s, student of the year - let people who nominated know that decision has been made so if don't know by that date, you are not winner

- III. Conference 2015: See notes above; next year online registration process and use other than paypal; student fee means no BACB credits

- a. Date? March 13, 2015. Also beginning to think of possible speakers: gina greene or jim carr, jeff tiger, etc. Mark to submit list to EC and is taking suggestions; issue of non-bcbas individuals being able to earn CEUs, e.g. social workers (able to "double dip"). Are also accepting members & volunteers for conference committee & subcommittees. Mark to put together list of jobs/time committment/subcommittees for conference which we can then send out to members via email
 - b. 1 day vs. 2 day - being explored
- IV. Fall Workshop
- a. September 27th at USJ - Sharri: Robin Wood and Jen Bogin talking about autism waiver and requirements for adult programs
 - b. Speakers (2)
- V. Supervision Workshop
- a. June 21st at CCSN in Glastonbury by Melissa and Solandy; Looking at venues & instructors for September course - maybe week day - Steve & Melissa & Missy volunteered; Felicia to contact Kristine re: consecutive weekdays of 4 hours each; other options = preconference activity; venues suggested include Beacon, CCCD, ACES, CCSN, USJ, Naugatuck, CREC
 - b. Post information on web
- VI. ABAI
- a. Submitted annual report
 - b. Poster status and plans (Kate Cormier)
- VII. Legislative Committee update - solandy and Kristine met with Jim Carr for feedback/suggestions and he shared that in Fall BACB willing to contribute \$2500 to pay for lobbyist, + \$2500 next year for lobbyist, depending on how far along ctaba is in process.
- VIII. Position paper (post on website) - Missy and John presented; key is to keep people informed
- IX. Submission of scope of practice to Department of Public Health
- i. In review by EC and lobbyist. Gather questions tonight and respond via email: projections regarding growth - conservative estimate, conferred with Jim Carr, based on # individuals enrolled in coursework so based on BACB estimates (is this based on previous exam pass rates?)
 - ii. Strategy of lobbyist to increase possibility will review our scope of practice? Solandy to discuss with him later tonight; will passing SOP increase lobbyist cost? not that we know of
 - iii. Vote tonight on approval of current scope of practice document to be submitted to DPH: Passed
 - iv. Leg committee getting updates from ct.gov for all related legislation (e.g. aut, dd, aba, etc.). They then determine if something to act on. Solandy recommends that if

something were to come up that needed immediate response, can she and rest of Legis committee make decisions without vote/consensus of entire EC: Solandy, Missy, John, Liz, Suzanne.

- v. Vote: Legis committee can make recommendations to president who would then represent ctaba to make decisions regarding BCBA related legislative matters of time sensitive nature without needing vote/consensus of entire EC; any veto by president would be on agenda of next EC meeting: Passed
- vi. Legislative information, directions will be posed on website - more information on legislative page of website

X. Open Member Time for Questions/Suggestions/Ideas for Executive Council: please send sharri suggestions for upcoming parent conferences/workshops/speakers; Steve made recommendations and IPP may be able to help with them (Latham parenting materials).

XI.

NEXT MEETING: June 30th 2014

Time: 6-8

Location: CCCD, Milford, CT

*Please post approved minutes and meeting dates/locations on website.