

**CTABA**  
**Meeting Minutes**  
**November 15, 2011**  
Closed Meeting

**Time: 6:00-8:00pm**

**Executive Council ( EC) Attendees: Liz Nulty, Steve Woolf, Solandy Forte, Meghan Brahm**

**Executive Council ( EC) Absent: John Molteni, Missy Olive, Mark Palmieri, James Diller, Allison Gadbois**

**Other attendees: n/a**

**Committee Chairs:**

- Conference –Chairs: John Molteni and Solandy Forte. Other interested: James Diller, Kristine Marino
- Membership- Chair: Kristine Marino. Other interested: Colleen DeMello
- Organizational Members-Chair: Steve Woolf
- Legislative- Mark Palmieri & Missy Olive
- Technology- Chair: James Diller and Mark Palmieri
- Non-profit- Steve Woolf and Liz Nulty
- Newsletter- Chair: Missy Olive
- Publicity & Advertising- Chair: Meghan Brahm, Allison Gadbois
- Fall Workshop Series- Liz Nulty

**Committee Meeting/Old Business**

- I. CTABA meetings 2012 calendar: Scheduled meetings January to June 2012.  
2012 Meeting Schedule: **Approved!**
  - 1/17/12- EC meeting only
  - 2/21/12- EC meeting only
  - 3/8/12- Conference meeting / CTABA speaker; guest dinner
  - 3/9/12- CTABA Annual conference
  - 3/20/12- EC meeting only
  - 4/17/12- Members Meeting
  - 5/15/12- EC meeting only
  - 6/19/12- EC meeting only
  
- II. Job posting vote- Job listing policy and process reviewed. Revisions discussed regarding the omission of “co-sponsoring CE events. Also, agreed that subcommittee to review jobs will be Treasurer and Secretary. Also CTABA does not conduct mass emailing or share member email.  
**Approved!**

- III. Conference Fee Schedule- pending. Treasurer reports approximately \$ 6600.00 in bank. Discussed \$125.00 conference fee that includes membership and lunch. Students \$35.00. Exhibitor Booths- \$100.00 per exhibitor booth w/add'l \$25 for electricity. If you want to become a member and do not attend the conference it is free and can sign up on website
- IV. Format of Bylaws- need to be formatted for the lawyer and 501C3 process. Steve made edits to bylaws regarding typographical errors and needed table of contents.
- V. Approval of Meeting Minutes- once approved will go to Tech committee to place on website. Last month's were **approved!**

2012 Conference Update: Call for papers and save the date to go out for next week. Solandy to send documents to Colleen to send out.

Speakers for conference **approved:**

Rick Graff

Bob Ross

Amie Odem

Sandy Chafouleas

Judith Ursitti

Discussed the need to have one speaker who is very well known or respected in the field: Ray Romancich, Tristin Smith, Michael Dorsey, John Scibeck were proposed.

### **PART III: Executive Council Meeting**

- I. Licensure discussion- Steve presented position statement on Licensure of BCBA's. Proposed looking at creating some standards/elements for CT that preserved the BCBA credential. Also, proposed that we put together a panel discussion on licensure in CT. Also proposed to have a subcommittee that can work on a licensure bill and work on the elements. Liz to email members to get interest in members to head up a subcommittee on this topic. Steve recommended contacting ABAI to see if they could recommend anyone. Created list of potential people who may be interested to make up a subcommittee. Liz to contact APBA and ABAI to notify about forum and if they could contribute in any way.
- II. Licensure workshop- agreed that we need to do a forum now at annual conference and look toward maybe a workshop later on.

Please Note: Per Liz Nulty's request: in an effort to expedite the approval process of documents, policies, committee work, etc.. all reviews and/or revisions to documents or information that needs review before submitting for approval will be sent to both Liz Nulty and Solandy Forte. Once they have had a chance to review, it will be submitted to EC for final review and vote.

NEXT MEETING: December 20, 2011 @ 6:00 pm via web.